

1. Submission

1.1. Original Papers

All papers submitted should not be published elsewhere. The originality of the manuscript and the quality of the work should be guaranteed. The corresponding or submitting author submits the paper to the journal. IJANER only accepts submissions by email to the managing editor: journal@ijaner.com.au. The submitted file format should be doc/docx/pdf file. Materials submitted by someone other than the author will be accepted.

1.2. Preparation of Manuscript

The manuscript should be prepared as a word document and submitted in about 10-22 pages. A typical manuscript may consist of different sections. The suggested order of these sections and their requirements is given below.

1. **Title:** A maximum of 100 characters, including spaces between words, are allowed. The title should be bold and capitalized for each word.
2. **Authors' Names and Affiliations:** The first page of the manuscript should contain the author's full name, present title, current affiliation and country, and email address. Indicate the corresponding author who will handle correspondence at all stages of refereeing and publication.
3. **Abstract:** Provide a self-contained abstract of 200-300 words outlining the paper's aims, scope, and conclusions in a single paragraph. It should not cite references, figures, or tables.
4. **Keywords:** Provide a maximum of ten keywords immediately following the abstract. Avoid words such as 'and,' 'of,' and abbreviations. Only firmly established abbreviations may be included.
5. **Organization of Text Body:** The body of the main text may consist of the following sections:
 - i. **Introduction.**
 - ii. **Related Works.** Research papers should include a section of related works to demonstrate the research area's current status and the proposed research's meaning.
 - iii. **Methodology.** The methodology section should provide sufficient detail to enable others to replicate the study.
 - iv. **Results and discussion.** This section may be divided into subsections or may be combined.
 - v. **Conclusion.** This should clearly explain the paper's main conclusions, highlighting its significance and relevance.
 - vi. **Acknowledgment:** The author(s) can acknowledge any advisory or financial assistance and support. This section should be written in the third person and kept concise.
6. **References:** References may be submitted using the journal paper format. The authors are responsible for ensuring that the information provided in each reference is complete and accurate. All references should be numbered consecutively in the order of their first citation.
7. **Tables and Figures:** Upon submission of a paper, the author(s) should include all figures and tables in the manuscript doc/docx file. Figures and tables should not be submitted in separate

files. All figures and tables should be cited in the manuscript in a consecutive order. (Figure 1. XXX, Figure 2. XXX and Table 1. XX, Table 2. XX ...)

2. Editorial Procedure

2.1. Initial Screening

After the successful submission, the editorial board will conduct an initial screening of the submitted papers to ensure that the manuscript meets the journal's scope, the basic structure of academic papers, and minimum editing standards. The editorial board will eliminate manuscripts that do not meet the minimum requirements, do not meet the journal scope, or have a high similarity rate with an original article or conference publication. The editorial board can reject these manuscripts after consulting relevant experts for papers with severe moral problems or that may cause profound adverse social impact. Manuscripts that pass the preliminary screening will be submitted for peer review.

2.2. Review Process

Suppose a manuscript goes through the preliminary review and enters the peer review stage. In that case, the editor sends the manuscript to at least two peer reviewers to obtain their consent for the review of the manuscript. These reviewers are selected based on their knowledge and experience in the subjected area included in the manuscript. They are provided with the title and abstract of the manuscript. The Editorial Board of the Journal finally approves the reviewers. The reviewers are invited in confidence to give their assessment and recommendations on the manuscript's suitability and provide comments for the author(s) and editor. The identity of the author(s) is not disclosed to the reviewer, and the manuscript is reviewed blindly by the reviewers. Similarly, the identity of the reviewers is also kept from the authors with written permission from the reviewer.

The review process usually takes four to six weeks. However, in circumstances beyond the control of the editor, this time could be extended.

When the review comments are returned, if the reviewer gives revision comments, they will be returned to the author for revision and resubmission. If two reviewers accept this paper, then it may be considered accepted. However, even though the reviewers accept the manuscript, the editor may reject it on the basis of poor originality, quality, relevance, presentation, and recommendations. If, in the end, two reviewers reject the paper, it will be rejected. If one reviewer accepts the paper and another rejects it, the editor's decision is final, and the author will be notified. After deciding to accept a paper, the editorial board will re-check the paper for plagiarism and format so that the paper's content can conform to the publishing format.

3. Similarity Check

All submitted manuscripts are analyzed through Turnitin to determine their similarity index for plagiarism detection. A manuscript with a high similarity index is returned to the authors for revision. This also includes text recycling or self-plagiarism. Any duplication from the authors' publication must be

reported in compliance with copyright requirements. Any offense of plagiarism from a third-party source results in the immediate rejection of the paper at any stage of publication.

4. Complaint Procedure

A complaint regarding any aspect of the journal's publication policy can be made in writing to the journal's editor. The complaint is reviewed by the editor and is acknowledged. The editor may ask for further details if required. All complaints are taken seriously and are investigated. Necessary action is taken after the investigation, and the editor communicates the result/decision.

4. Publication fee

Papers submitted will not be subject to any publication fees.